



CIRCLE CITY/MORRISTOWN FIRE DISTRICT
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26
MORRISTOWN, AZ 85342

BOARD MEETING MINUTES

September 21st, 2017 5:00PM
(ARS §§ 38-431 thru 38-431.09)

1) Call To Order

5:05PM – Beverly Layton called the meeting to order

2) Pledge Allegiance

Beverly Layton led the Pledge of Allegiance

3) Roll Call

Beverly Layton called the roll call; the following were present: Beverly Layton, Art Pfluger, Vivian Hughes, Chris Mueller, JC Campbell (via telephone), Fire Chief Harry Dame and Administrative Assistant Lacy Sorensen.

4) Discussion and Possible Action re: July 20th, 2017 & August 17th, 2017 Board Meeting Minutes

Beverly Layton made a motion to accept the July 20th, 2017 Board Meeting Minutes; Art Pfluger second the motion. Vote: Aye- 3 Nay- 0 Abstained – 2. Chris Mueller made a motion to accept the August 17th, 2017 Board Meeting Minutes; Beverly Layton second the motion. Vote: Aye- 4 Nay-0 Abstained- 1

5) Discussion and Possible Action re: Financial Reports

a) Transaction Detail by Account

b) Profit and Loss vs. Actual

c) Bank Statements

d) Cash Flow Projection

e) Balance Sheet

Financial reports were reviewed and discussed. Beverly Layton made a motion to approve the financial reports as published. Chris Mueller second the motion. Vote: Aye- 4 Nay- 0 Abstained – 1

6) Discussion and Possible Action re: Fire Chief's Report

a) Department Incident Reporting for August 2017

b) Department Donations and Out of District Billing

c) 2017 Fire District Levy Limit Worksheet

d) Capital Improvement Outlay

Fire Chief reported on above items; No action taken.

7) Discussion and Possible Action re: Viability of Maintaining CCMFD building located in Circle City

The viability of maintaining the Circle City fire station was discussed. There are many benefits to the community to have this additional station location including helping with the cost of their homeowner's insurance. The fire department currently uses the station to house additional fire apparatus and responds from there when applicable. There is very minimal cost for the upkeep and use of the station. All questions asked by the board were answered. No action taken.

8) Discussion and Possible Action re: Community Announcement/Event Program

Fire Chief Harry Dame announced that due to budget cuts the fire department will not be able to hold the Annual Haunted House or Fire Prevention Day this year. JC Campbell announced that the school will have their Fall Fest on November 18th.

9) Announcements (No Action Will Be Taken)

JC Campbell announced that the county permit department has requested additional engineering/drawings for the permits for the water tanks.

10) Public Comments

No public comments.

11) Adjournment

Meeting adjourned at 5:26 PM.

Minutes prepared on September 26, 2017 by:

Lacy Sorensen, Administrative Assistant
Circle City Morristoryn Fire District

MEETING DATE: September 21st, 2017

DATE MINUTES APPROVED: October 19th, 2017