



CIRCLE CITY/MORRISTOWN FIRE DISTRICT
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26
MORRISTOWN, AZ 85342

BOARD MEETING MINUTES

December 21st, 2017 5:00PM
(ARS §§ 38-431 thru 38-431.09)

1) Call To Order

5:02PM – JC Campbell called the meeting to order

2) Pledge Allegiance

JC Campbell led the Pledge of Allegiance

3) Roll Call

JC Campbell called the roll call; the following were present: JC Campbell, Beverly Layton, Vivian Hughes, Chris Mueller, Art Pfluger, Fire Chief Harry Dame and Administrative Assistant Lacy Sorensen.

4) Discussion and Possible Action re: November 16th, 2017 Board Meeting Minutes

JC Campbell made a motion to accept the November 16th, 2017 Board Meeting Minutes as published. Chris Mueller second the motion.

Vote: Aye- 3 Nay-0 Abstained - 2

5) Discussion and Possible Action re: Financial Reports

a) Transaction Detail by Account

b) Profit and Loss vs. Actual

c) Bank Statements

d) Cash Flow Projection

e) Balance Sheet

Financial reports were reviewed and discussed. JC Campbell made a motion to approve the financial reports as published. Vivian Hughes second the motion. Vote: Aye- 5 Nay- 0

6) Discussion and Possible Action re: Fire Chief's Report

a) Department Incident Reporting for November 2017

b) Department Donations and Out of District Billing

c) Capital Improvement Outlay

Fire Chief reported on above items; No action taken.

7) Discussion and Possible Action re: Possible date changes for 2018 CCMFD Fire Board Meetings

Discussion was held regarding changing the time and dates of the CCMFD Fire Board Meetings for the remainder of the 17-18 fiscal year. JC Campbell made a motion to move all remainder meetings to the third Monday of each month at 6:00PM. Beverly Layton second the motion.

Vote: Aye- 5 Nay- 0

8) Discussion and Possible Action re: Revisions to Fire Chief's Contract

Discussion of health care costs for the Fire Chief was had. JC Campbell made a motion to approve the department to reimburse the Fire Chief's health care premiums from his other employer for 2018 contingent upon approval from CCMFD's legal representative. Beverly Layton second the motion. Vote: Aye – 5 Nay - 0

9) Discussion and Possible Action re: Community Announcement/Event Program

No announcements or events to report.

10) Announcements (No Action Will Be Taken)

Items for next meeting agenda: Ratify the October 19th, 2017 meeting minute vote for approval and hear from Board Members that attended the AFDA Winter Conference January 11th-13th, 2018

11) Public Comments

No public comments.

12) Adjournment

Meeting adjourned at 6:07 PM.

Minutes prepared on January 4th, 2018 by:

Lacy Sorensen, Administrative Assistant

Circle City Morristoryn Fire District

MEETING DATE: December 21st, 2017

DATE MINUTES APPROVED: January 22nd, 2018