



CIRCLE CITY/MORRISTOWN FIRE DISTRICT  
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26  
MORRISTOWN, AZ 85342

## **BOARD MEETING AGENDA**

**February 26<sup>th</sup>, 2018 6:00PM**

**(ARS §§ 38-431 thru 38-431.09)**

*Members of the Governing Board will attend either in person or by telephone conference call. The order of the Agenda may be altered or changed by order of the Board. The Board may vote to go into Executive Session, which is confidential pursuant to the ARS § 38-431.03 (C) and (E), on any agenda item pursuant to ARS § 38-431.03 (A) (3) and (A) (4) for discussion and consultation for legal advice from the District's Attorney on the matter(s) set forth in the agenda item. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

**1) Call To Order**

**2) Pledge Allegiance**

**3) Roll Call**

**4) Public Comments**

At this time members of the public may comment on matters not on the agenda. However, the Open Meeting Law limits the Fire Board's comments to: Responding to criticism, asking staff to review a matter commented upon, or asking that a matter be placed on a future agenda for discussion and/or action. A 'Request to address the Board' form must be completed and given to the Board Chairman prior to the start of the meeting. Comments must be limited to three minutes. For the record, please state your name and address.

**5) Discussion and Possible Action: 2016-2017 Financial Review and Q&A with Julia Adams, CPA LLC**

**6) Discussion and Possible Action re: January 22<sup>nd</sup>, 2018 Board Meeting Minutes**

**7) Discussion and Possible Action re: Financial Reports**

- a) **Transaction Detail by Account**
- b) **Profit and Loss vs. Actual**
- c) **Bank Statements**
- d) **Cash Flow Projection**
- e) **Balance Sheet**

**8) Discussion and Possible Action re: Fire Chief's Report**

- a) **Department Incident Reporting for January 2018**
- b) **Department Donations and Out of District Billing**
- c) **Capital Improvement Outlay**
- d) **2018 Levy Limit Worksheet**

**9) Discussion and Possible Action re: Review of Board By-Laws**

**10) Discussion and Possible Action re: Possible Rescheduling of March 19<sup>th</sup>, 2018 Fire Board Meeting**

**11) Discussion and Possible Action re: Adopting a Form and Procedure for the Fire Chief's Annual Evaluation**

**12) Discussion and Possible Action re: Community Announcement/Event Program**

**13) Announcements (No Action Will Be Taken)**

**14) Adjournment**

Agenda prepared on February 21st, 2018 by:

Lacy Sorensen, Administrative Assistant

Circle City Morristown Fire District

Agenda was posted on February 22<sup>nd</sup>, 2018 at Morristown Post Office, CCMFD Community Bulletin Boards, CCMFD Firehouse and online at [www.ccmfd.org](http://www.ccmfd.org).

**The complete packets of information from the Board meetings or portions thereof are available from the Administrative Office upon completion of a Public Records Request. If a disabled person needs any type of accommodations, please call 623-388-9473 at least twenty-four (24) hours prior to the scheduled meeting.**