



CIRCLE CITY/MORRISTOWN FIRE DISTRICT
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26
MORRISTOWN, AZ 85342

BOARD MEETING AGENDA

March 26th, 2018 6:00PM

(ARS §§ 38-431 thru 38-431.09)

Members of the Governing Board will attend either in person or by telephone conference call. The order of the Agenda may be altered or changed by order of the Board. The Board may vote to go into Executive Session, which is confidential pursuant to the ARS § 38-431.03 (C) and (E), on any agenda item pursuant to ARS § 38-431.03 (A) (3) and (A) (4) for discussion and consultation for legal advice from the District's Attorney on the matter(s) set forth in the agenda item. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1) Call To Order

2) Pledge Allegiance

3) Roll Call

4) Public Comments

At this time members of the public may comment on matters not on the agenda. However, the Open Meeting Law limits the Fire Board's comments to: Responding to criticism, asking staff to review a matter commented upon, or asking that a matter be placed on a future agenda for discussion and/or action. A 'Request to address the Board' form must be completed and given to the Board Chairman prior to the start of the meeting. Comments must be limited to three minutes. For the record, please state your name and address.

5) Discussion and Possible Action re: February 26th, 2018 Board Meeting Minutes

6) Discussion and Possible Action re: Financial Reports

- a) **Transaction Detail by Account**
- b) **Profit and Loss vs. Actual**
- c) **Bank Statements**
- d) **Cash Flow Projection**
- e) **Balance Sheet**

7) Discussion and Possible Action re: Fire Chief's Report

- a) **Department Incident Reporting for February 2018**
- b) **Department Donations and Out of District Billing**
- c) **Capital Improvement Outlay**

8) Discussion and Possible Action re: Review of CCMFD Fee Schedules

9) Discussion and Possible Action re: Adopting a Form and Procedure for the Fire Chief's Annual Evaluation

10) Discussion and Possible Action re: Community Announcement/Event Program

11) Public Comments

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12) Announcements (No Action Will Be Taken)

13) Adjournment

Agenda prepared on March 22nd, 2018 by:

Lacy Sorensen, Administrative Assistant

Circle City Morristown Fire District

Agenda was posted on March 23rd, 2018 at Morristown Post Office, CCMFD Community Bulletin Boards, CCMFD Firehouse and online at www.ccmfd.org.

The complete packets of information from the Board meetings or portions thereof are available from the Administrative Office upon completion of a Public Records Request. If a disabled person needs any type of accommodations, please call 623-388-9473 at least twenty-four (24) hours prior to the scheduled meeting.