



CIRCLE CITY/MORRISTOWN FIRE DISTRICT
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26
MORRISTOWN, AZ 85342

BOARD MEETING MINUTES

July 26th, 2018 6:00PM
(ARS §§ 38-431 thru 38-431.09)

1) Call To Order

6:00PM – JC Campbell called the meeting to order

2) Pledge Allegiance

Beverly Layton led the Pledge of Allegiance

3) Roll Call

JC Campbell called the roll call; the following were present: JC Campbell, Art Pfluger (via phone), Beverly Layton, Chris Mueller, Fire Chief Harry Dame and Administrative Assistant Lacy Sorensen. Vivian Hughes arrived at approx. 6:05pm.

4) Public Comments

No comments.

5) Discussion and Possible Action re: June 18th, 2018 Board Meeting Minutes

JC Campbell made a motion to accept the June 18th, 2018 Board Meeting Minutes as published. Beverly Layton second the motion.
Vote: Aye- 4 Nay-0 (1 board member not present at time of vote)

6) Discussion and Possible Action re: Financial Reports

- a) **Transaction Detail by Account**
- b) **Profit and Loss vs. Actual**
- c) **Bank Statements**
- d) **Cash Flow Projection**
- e) **Balance Sheet**

Financial reports were reviewed and discussed. JC Campbell made a motion to approve the financial reports as published. Vivian Hughes second the motion. Vote: Aye- 5 Nay- 0

7) Discussion and Possible Action re: Fire Chief's Report

- a) **Department Incident Reporting for June 2018**
- b) **Department Donations and Out of District Billing**
- c) **Capital Improvement Outlay**

Admin Lacy Sorensen reported on above items; No action taken.

8) Discussion and Possible Action re: Installation of Water Tanks

JC Campbell reported on the status of the permit and the next steps that need to take place to get the tanks installed. A copy of the permit and all documentation will be provided to CCMFD by JC Campbell. No action was taken.

9) Discussion and Possible Action re: Payment Procedure for Invoices Received from Bill Whittington's Office For Sample Chief Evaluation Forms Requested by Board Chairman

JC Campbell reported that he contacted Mr. Whittington's office again and spoke to Kim in the accounting department. The 2nd invoice has been cancelled and there are no further payments due at this time regarding this matter. No action was taken.

10) Discussion and Possible Action re: Community Announcement/Event Program

Vivian Hughes reported she is working with community groups to set up a community clean-up for Fall 2018. They are tentatively setting the date for the end of September or October 2018. JC Campbell will contact a local vendor to possibly donate a dumpster.

11) Public Comments

No public comments.

12) Announcements (No Action Will Be Taken)

- Chris Muller requested an agenda item to be placed on next month's agenda regarding a possible fundraiser for a community member
- There are 2 board positions coming to term at the end of 2018. If anyone is interested in being on the November ballot a candidate packet needs to be obtained and submitted to the Maricopa County Elections Department.

13) Adjournment

Meeting adjourned at 6:49 PM.

Minutes prepared on July 30th, 2018 by:
Lacy Sorensen, Administrative Assistant
Circle City Morristown Fire District

MEETING DATE: July 26th, 2018

DATE MINUTES APPROVED: August 9th, 2018

Approved