



CIRCLE CITY/MORRISTOWN FIRE DISTRICT  
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26  
MORRISTOWN, AZ 85342

## **BOARD MEETING MINUTES**

**October 11<sup>th</sup>, 2018 6:00PM**  
**(ARS §§ 38-431 thru 38-431.09)**

**1) Call To Order**

6:00PM – JC Campbell called the meeting to order

**2) Pledge Allegiance**

JC Campbell led the Pledge of Allegiance

**3) Roll Call**

JC Campbell called the roll call; the following were present: JC Campbell, Chris Mueller, Beverly Layton, Vivian Hughes, Art Pfluger (via phone), Fire Chief Harry Dame and Administrative Assistant Lacy Sorensen.

**4) Public Comments**

Diana Stuart commented on information she received regarding Hassyampa Heights and the GFWC being interested in assisting with the community clean up and Fall Fest. No action taken.

**5) Discussion and Possible Action re: September 13<sup>th</sup>, 2018 Board Meeting Minutes**

Beverly Layton made a motion to accept the September 13<sup>th</sup>, 2018 Board Meeting Minutes as published. JC Campbell second the motion.  
Vote: Aye- 5 Nay-0

**6) Discussion and Possible Action re: Financial Reports**

- a) **Transaction Detail by Account**
- b) **Profit and Loss vs. Actual**
- c) **Bank Statements**
- d) **Cash Flow Projection**
- e) **Balance Sheet**

Financial reports were reviewed and discussed. JC Campbell made a motion to approve the financial reports as published. Vivian Hughes second the motion. Vote: Aye- 5 Nay- 0

**7) Discussion and Possible Action re: Fire Chief's Report**

- a) **Department Incident Reporting for September 2018**
- b) **Department Donations and Out of District Billing**
- c) **Capital Improvement Outlay**
- d) **Fall Fest**

Fire Chief Harry Dame reported on above items; Bruce Allred made a donation for the Fall Fest; No action taken.

**8) Discussion and Possible Action re: Installation of Water Tanks**

Chief Dame said that he is working with a couple trucking companies to schedule the delivery of the gravel Friday 10/12 or Monday 10/15.

**9) Discussion and Possible Action re: Water Issues Within Morristown**

The Board discussed the current issues with the Morristown Water Company. Chris Mueller would like to have grant options for a private well for CCMFD researched. This item will be left on the agenda for further discussion. No action taken.

**10) Discussion and Possible Action re: Community Announcement/Event Program**

- Community Clean Up to possibly be held for a week during October. Board members will be trying to get a dumpster donated
- Hassyampa Heights has a community meeting set up for 10/24/18 from 5:30pm to 7:30pm at Morristown Elementary School

**11) Public Comments**

No public comments.

**12) Announcements (No Action Will Be Taken)**

- Beverly Layton will be resigning from the CCMFD Fire Board as of 11/30/2018. Announcements of the opening will be posted for interested parties to submit their letter of interest for this board position for the remainder of the term (December 2018 through November 30, 2020)
- Chris Mueller requested that the Water Issue agenda item remain on the agenda so grants for a well can be discussed and researched
- JC Campbell requested an agenda item for next meeting to review and revise the Chief's spending amount stated in his contract

**13) Adjournment**

Meeting adjourned at 6:50 PM.

Minutes prepared on October 16<sup>th</sup>, 2018 by:  
Lacy Sorensen, Administrative Assistant  
Circle City Morristown Fire District

**MEETING DATE: October 11<sup>th</sup>, 2018**

**DATE MINUTES APPROVED: November 15<sup>th</sup>, 2018**

Approved