



CIRCLE CITY/MORRISTOWN FIRE DISTRICT  
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26  
MORRISTOWN, AZ 85342

**BOARD MEETING MINUTES**

**November 15<sup>th</sup>, 2018 6:00PM**  
**(ARS §§ 38-431 thru 38-431.09)**

**1) Call To Order**

6:00PM – JC Campbell called the meeting to order

**2) Pledge Allegiance**

JC Campbell led the Pledge of Allegiance

**3) Roll Call**

JC Campbell called the roll call; the following were present: JC Campbell, Art Pfluger (via phone), Beverly Layton (via phone), Chris Mueller, Fire Chief Harry Dame and Administrative Assistant Lacy Sorensen (via Skype). Vivian Hughes arrived at approx. 6:43pm. Beverly Layton left the meeting at approx. 6:29pm.

**4) Public Comments**

No comments.

**5) Discussion and Possible Action re: Interested Parties to Address the Board Regarding Open Board Position**

Bruce Allred spoke to the Board about his interest to serve on the Fire Board for the remainder of the term that is open.

**6) Discussion and Possible Action re: Requests to Fill Open Board Position for Remainder of Term ending November 30, 2020**

JC Campbell made a motion to accept Bruce Allred as board member for the remainder of the term ending November 30, 2020. Chris Mueller second the motion. Vote: Aye-4 Nay-0

**7) Discussion and Possible Action re: October 11<sup>th</sup>, 2018 Board Meeting Minutes**

JC Campbell made a motion to accept the October 11<sup>th</sup>, 2018 Board Meeting Minutes as published. Chris Mueller second the motion. Vote: Aye- 4 Nay-0

**8) Discussion and Possible Action re: Financial Reports**

- a) **Transaction Detail by Account**
- b) **Profit and Loss vs. Actual**
- c) **Bank Statements**
- d) **Cash Flow Projection**
- e) **Balance Sheet**

Financial reports were reviewed and discussed. JC Campbell made a motion to approve the financial reports as published. Beverly Layton second the motion. Vote: Aye- 5 Nay- 0

**9) Discussion and Possible Action re: Fire Chief's Report**

- a) **Department Incident Reporting for October 2018**
- b) **Department Donations and Out of District Billing**
- c) **Capital Improvement Outlay**
- d) **AFDA Conference January 17th-19th, 2019 in Laughlin, NV**

Fire Chief Harry Dame reported on above items; No action taken.

**10) Discussion and Possible Action re: Resolution 18/19-1 to Include Parcel 503-99-002H into CCMFD District Boundaries**

JC Campbell made a motion to accept Resolution 18/19-1 to include parcel 503-99-002H into the CCMFD District Boundaries. Art Pfluger second. Vote: Aye-4 Nay-0

**11) Discussion and Possible Action re: Installation of Water Tanks**

JC Campbell reported on the status of the tank installation and next steps that need to be taken. No action was taken.

**12) Discussion and Possible Action re: Water Issues Within Morrissetown/Grant Opportunities for CCMFD**

Chief Dame and JC Campbell gave updates on what they have heard within the community and from Water Board Members. No action taken.

**13) Discussion and Possible Action re: Renew Fire Chief Contract and Also Review and Revise Maximum Spending Amount Without Approval**

Board discussed and reviewed the contract. JC Campbell made a motion to extend Chief Dame's contract with a change to the spending amount in paragraph 1.5 to \$3000 (three thousand dollars) and renew the contract through June 30, 2020. Chris Mueller second the motion. Vote: Aye-4 Nay-0

**14) Discussion and Possible Action re: Community Announcement/Event Program**

JC Campbell proposed rescheduling the community clean-up. JC Campbell contacted a local business owner and they should be able to provide a dumpster for the event at little to no cost. The dumpster is unable to be placed on the church property due to insurance issues. JC Campbell will check with the school. A date will be announced once determined.

**15) Public Comments**

No public comments.

**16) Announcements (No Action Will Be Taken)**

- Bruce Allred will begin his position on the Fire Board at the December 2018 meeting

**17) Adjournment**

Meeting adjourned at 6:55 PM.

Minutes prepared on November 16<sup>th</sup>, 2018 by:  
Lacy Sorensen, Administrative Assistant  
Circle City Morristown Fire District

**MEETING DATE: November 15<sup>th</sup>, 2018**

**DATE MINUTES APPROVED: December 13<sup>th</sup>, 2018**

Approved