



CIRCLE CITY/MORRISTOWN FIRE DISTRICT
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26
MORRISTOWN, AZ 85342

BOARD MEETING MINUTES

December 13th, 2018 6:00PM
(ARS §§ 38-431 thru 38-431.09)

1) Call To Order

6:02PM – JC Campbell called the meeting to order

2) Pledge Allegiance

JC Campbell led the Pledge of Allegiance

3) Roll Call

JC Campbell called the roll call; the following were present: JC Campbell, Art Pfluger (via phone), Vivian Hughes, Chris Mueller, Bruce Allred, Fire Chief Harry Dame and Administrative Assistant Lacy Sorensen (via Skype).

4) Public Comments

No comments.

5) Discussion and Possible Action re: Swear in New CCMFD Fire Board Members

Board members Art Pfluger, Vivian Hughes and Bruce Allred were sworn in. Oath of Office documents will be provided to Maricopa County and CCMFD by January 1, 2019.

6) Discussion and Possible Action re: Elect CCMFD Fire Board Officers Effective December 1, 2018

Chris Mueller made a motion to appoint JC Campbell as Chairman, Vivian Hughes as Treasurer and himself as Clerk. Bruce Allred second the motion. Vote: Aye- 5 Nay- 0

7) Discussion and Possible Action re: November 15th, 2018 Board Meeting Minutes

JC Campbell made a motion to accept the November 15th, 2018 Board Meeting Minutes as published with 1 edit. Art Pfluger second the motion. Vote: Aye- 4 Nay-0 Abstained- 1

8) Discussion and Possible Action re: Financial Reports

- a) **Transaction Detail by Account**
- b) **Profit and Loss vs. Actual**
- c) **Bank Statements**
- d) **Cash Flow Projection**
- e) **Balance Sheet**

Financial reports were reviewed and discussed. JC Campbell made a motion to approve the financial reports as published. Art Pfluger second the motion. Vote: Aye- 5 Nay- 0

9) Discussion and Possible Action re: Fire Chief's Report

- a) **Department Incident Reporting for November 2018**
- b) **Department Donations and Out of District Billing**
- c) **Capital Improvement Outlay**
- d) **AFDA Conference January 17th-19th, 2019 in Laughlin, NV**

Fire Chief Harry Dame reported on above items; No action taken.

10) Discussion and Possible Action re: Vote on Executor for CCMFD Wells Fargo Bank Accounts

JC Campbell made a motion to elect Lanna Mesebrink, accountant, as the second executor for the Wells Fargo accounts. Art Pfluger second. Vote: Aye-5 Nay-0

11) Discussion and Possible Action re: Board Members to Sign Updated Signature Card for Maricopa County

Signature card was signed by all board members present at the meeting. Art Pfluger will sign at a later date and card will be submitted to the proper Maricopa County departments.

12) Discussion and Possible Action re: Installation of Water Tanks

JC Campbell reported on the status of the tank installation and next steps that need to be taken. No action was taken.

13) Discussion and Possible Action re: Community Announcement/Event Program

Wickenburg's Parade of Lights is Friday, December 14th. No updates were given on the community clean up project.

14) Public Comments

No public comments.

15) Announcements (No Action Will Be Taken)

- Chris Mueller requested an agenda item be added to the January or February, 2019 agenda to discuss ways to find grant money to help CCMFD with projects and needs.

16) Adjournment

Meeting adjourned at 6:46 PM.

Minutes prepared on December 14th, 2018 by:
Lacy Sorensen, Administrative Assistant
Circle City Morristown Fire District

MEETING DATE: December 13th, 2018

DATE MINUTES APPROVED: January 10th, 2019

Approved