



CIRCLE CITY/MORRISTOWN FIRE DISTRICT
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26
MORRISTOWN, AZ 85342

BOARD MEETING MINUTES

February 14th, 2019 6:00PM
(ARS §§ 38-431 thru 38-431.09)

1) Call To Order

6:02 PM – JC Campbell called the meeting to order

2) Pledge Allegiance

JC Campbell led the Pledge of Allegiance

3) Roll Call

JC Campbell called the roll call; the following were present: JC Campbell, Art Pfluger, Vivian Hughes, Chris Mueller, Bruce Allred, Fire Chief Harry Dame and Administrative Assistant Lacy Sorensen (via Skype).

4) Public Comments

No comments.

5) Discussion and Possible Action re: 2017-2018 Financial Review and Q&A with Julia Adams, CPA LLC

JC Campbell called Julia Adams and the board discussed the 2017-2018 Financial Review with her via speaker phone. All questions were answered. Julia Adams CPA LLC can be reached at 505-293-1362. JC Campbell made a motion to accept the 2017-2018 Financial Review as presented. Art Pfluger second the motion. Vote: Aye – 5 Nay- 0

6) Discussion and Possible Action re: January 10th, 2019 Board Meeting Minutes

JC Campbell made a motion to accept the January 10th, 2019 Board Meeting Minutes. Vivian Hughes second the motion.
Vote: Aye- 5 Nay-0

7) Discussion and Possible Action re: Financial Reports

- a) **Transaction Detail by Account**
- b) **Profit and Loss vs. Actual**
- c) **Bank Statements**
- d) **Cash Flow Projection**
- e) **Balance Sheet**

Financial reports were reviewed and discussed. JC Campbell made a motion to approve the financial reports as published. Art Pfluger second the motion. Vote: Aye- 5 Nay- 0

8) Discussion and Possible Action re: Fire Chief's Report

- a) **Department Incident Reporting for January 2019**
- b) **Department Donations and Out of District Billing**
- c) **2019 Levy Limit Worksheet**
- d) **Capital Improvement Outlay**

Fire Chief Harry Dame reported on above items; No action taken.

9) Discussion and Possible Action re: Ways to Find and Apply for Grants to Help CCMFD Fund Projects and Department Needs

Discussion on grant options and resources was held. No action was taken.

10) Discussion and Possible Action re: Retirement Benefits

Discussed PSPRS requirements and cost to begin an evaluation and if there are other options for retirement. No action was taken.

11) Discussion and Possible Action re: Installation of Water Tanks

JC Campbell reported on the status of the tank installation and next steps that need to be taken. JC has requested a quote for plumbing materials needed for installation. No action was taken.

12) Discussion and Possible Action re: Updates from Attendee(s) of AFDA Conference January 17th-19th, 2019 in Laughlin, NV

JC Campbell gave an update on the classes he attended at the AFDA Conference. No action was taken.

13) Discussion and Possible Action re: Community Announcement/Event Program

Annual Morristown Water Board meeting will be held February 26th, 2019 at 6:00pm at the Morristown Church.

14) Public Comments

No public comments.

15) Announcements (No Action Will Be Taken)

None

16) Adjournment

Meeting adjourned at 6:55PM.

Minutes prepared on February 19, 2019 by:
Lacy Sorensen, Administrative Assistant
Circle City Morristown Fire District

MEETING DATE: February 14th, 2019

DATE MINUTES APPROVED: March 14th, 2019

Approved