



CIRCLE CITY/MORRISTOWN FIRE DISTRICT  
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26  
MORRISTOWN, AZ 85342

## **BOARD MEETING MINUTES**

**March 14<sup>th</sup>, 2019 6:00PM**  
**(ARS §§ 38-431 thru 38-431.09)**

**1) Call To Order**

6:02 PM – Chris Mueller called the meeting to order

**2) Pledge Allegiance**

Chris Mueller led the Pledge of Allegiance

**3) Roll Call**

Chris Mueller called the roll call; the following were present: Art Pfluger (via phone), Vivian Hughes, Chris Mueller, Bruce Allred, Fire Chief Harry Dame and Administrative Assistant Lacy Sorensen (via Skype).

**4) Public Comments**

No comments.

**5) Discussion and Possible Action re: February 14<sup>th</sup>, 2019 Board Meeting Minutes**

Chris Mueller made a motion to accept the February 14<sup>th</sup>, 2019 Board Meeting Minutes. Bruce Allred second the motion.  
Vote: Aye- 4 Nay-0

**6) Discussion and Possible Action re: Financial Reports**

- a) **Transaction Detail by Account**
- b) **Profit and Loss vs. Actual**
- c) **Bank Statements**
- d) **Cash Flow Projection**
- e) **Balance Sheet**

Financial reports were reviewed and discussed. Chris Mueller made a motion to approve the financial reports as published. Vivian Hughes second the motion. Vote: Aye- 4 Nay- 0

**7) Discussion and Possible Action re: Fire Chief's Report**

- a) **Department Incident Reporting for February 2019**
- b) **Department Donations and Out of District Billing**
- c) **E765 Refurbishment Proposal**
- d) **Fire Hydrant Accident**
- e) **Capital Improvement Outlay**

Fire Chief Harry Dame reported on above items; No action taken.

**8) Discussion and Possible Action re: Ways to Find and Apply for Grants to Help CCMFD Fund Projects and Department Needs**

Discussion on grant options and resources was had. No action was taken.

**9) Discussion and Possible Action re: Retirement Benefits**

Chief Dame reported on the information he received from local rural fire departments. No action was taken.

**10) Discussion and Possible Action re: Installation of Water Tanks**

Pricing for materials was submitted from Wickenburg Pump. Item is tabled until an official quote is received. No action was taken.

**11) Discussion and Possible Action re: Community Announcement/Event Program**

No updates.

**12) Public Comments**

No public comments.

**13) Announcements (No Action Will Be Taken)**

- Chris Mueller would like an agenda item added to discuss selling off uncollectable debt to a law firm

**14) Adjournment**

Meeting adjourned at 6:49PM.

Minutes prepared on March 14<sup>th</sup>, 2019 by:  
Lacy Sorensen, Administrative Assistant  
Circle City Morristown Fire District

**MEETING DATE: March 14<sup>th</sup>, 2019**

**DATE MINUTES APPROVED: April 11<sup>th</sup>, 2019**

Approved