



CIRCLE CITY/MORRISTOWN FIRE DISTRICT
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26
MORRISTOWN, AZ 85342

BOARD MEETING MINUTES

June 13th, 2019 6:00PM

(ARS §§ 38-431 thru 38-431.09)

1) Call To Order

6:09PM – called the meeting to order

2) Pledge Allegiance

Bruce Allred led the Pledge of Allegiance

3) Roll Call

Bruce Allred called the roll call; the following were present: Bruce Allred, Art Pfluger, Vivian Hughes, Fire Chief Harry Dame and Administrative Assistant Lacy Sorensen (via Skype).

4) Public Comments on Proposed 2019-2020 Budget

No public comments.

5) Discussion and Possible Action re: Vote to Approve Proposed 2019-2020 Budget

Art Pfluger made a motion to accept the published proposed 2019-2020 budget. Vivian Hughes second the motion. Vote- Aye:3 Nay-0

6) Discussion and Possible Action re: Board to Vote on Titles/Roles of Each Member

Bruce Allred made a motion to appoint Art Pfluger as Clerk, Vivian Hughes as Treasurer and Bruce Allred as Chairman of the board. Vivian Hughes second the vote. Vote: Aye- 3 Nay- 0

7) Public Comments

Diana Stuart addressed the board regarding the Wildland Fire meeting that was held in Wittmann yesterday.

8) Discussion and Possible Action re: May 9th, 2019 Board Meeting Minutes

Bruce Allred made a motion to accept the May 9th, 2019 Board Meeting Minutes as published. Art Pfluger second the motion. Vote: Aye- 3 Nay-0

9) Discussion and Possible Action re: Financial Reports

- a) **Transaction Detail by Account**
- b) **Profit and Loss vs. Actual**
- c) **Bank Statements**
- d) **Cash Flow Projection**
- e) **Balance Sheet**

Financial reports were reviewed and discussed. Art Pfluger made a motion to approve the abbreviated financial reports as published. Bruce Allred second the motion. Vote: Aye- 3 Nay- 0

10) Discussion and Possible Action re: Fire Chief's Report

- a) **Department Incident Reporting for May 2019**
- b) **Department Donations and Out of District Billing**
- c) **Allegations of Misuse of Fire Equipment and Water Theft from a Shared Well**
- d) **Capital Improvement Outlay**

Fire Chief Harry Dame reported on above items; Discussion was held on all items. No action taken.

11) Discussion and Possible Action re: Fire Chief's Annual Evaluation Procedure

Discussion was held on the procedure and implementation of the Fire Chief's Annual Evaluation. The current board does not feel that they are equipped to evaluate the Chief's daily performance as the Fire Chief. Other departments choose to perform these evaluations and it has been proposed as "best practice" but, the Board feels that their roles are to oversee the financials and work with the Fire Chief to improve our community. Art Pfluger made a motion to veto the procedure of the board completing an annual review on the Fire Chief. Bruce Allred second the motion. Vote: Aye- 3 Nay- 0

12) Discussion and Possible Action re: Approval of July 2019 – June 2020 Board meeting Dates

Discussion was held on the proposed dates for the next fiscal year's board meetings (third Thursday of every month). Bruce Allred made a motion to approve the dates as proposed. Art Pfluger second the motion. Vote: Aye – 3 Nay – 0

13) Discussion and Possible Action re: Installation of Water Tanks

Chief Dame contacted Walt with Wickenburg Pump to get a quote to complete the water tank installation project. Discussion was held regarding the permit status and remaining work to be done to complete the project.

14) Public Comments

Victor Pfluger completed a public comment form to make the board aware of a situation that occurred with a board member after the May 9, 2019 board meeting. The board member approached Mr. Pfluger and words were exchanged. A police report was filed by Mr. Pfluger (MCSO report number 19096017). The board member that was involved resigned from the CCMFD Fire Board on 6/3/19.

15) Announcements (No Action Will Be Taken)

- It was announced that there are 2 open board positions for the remainder of the term ending November 30th, 2020. Interested parties can contact Chief Dame or Lacy Sorensen for more information.

16) Adjournment

Meeting adjourned at 7:02 PM.

Minutes prepared on June 13th, 2019 by:
Lacy Sorensen, Administrative Assistant
Circle City Morristown Fire District

MEETING DATE: June 13th, 2019

DATE MINUTES APPROVED: July 18th, 2019

Bruce Allred, Chairman of the Board

Vivian Hughes, Treasurer of the Board